



# Crusaders Football, Athletic and Sports Club.

## Child Protection Policy & Procedures.

1<sup>st</sup> January 2009

Crusaders FA&SC  
Seaview  
St Vincent Street  
Shore Road  
Belfast BT15 3PL  
[www.crusadersfc.com](http://www.crusadersfc.com)

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# **CRUSADERS FOOTBALL, ATHLETIC & SPORTS CLUB**

## **CHILD PROTECTION POLICY & PROCEDURES.**

### **1. POLICY STATEMENT**

Crusaders Football, Athletic and Sports Club (hereafter 'Crusaders FC', or 'the club') is committed to the model of fair play as defined by the European code of sports ethics (European Sports Charter and Code of Ethics, Council of Europe, 1993) a practice that protects children from harm. We in the organisation accept and recognise our responsibility to develop awareness of the practices, which cause children harm. We endeavour to safeguard children by implementing our policy and procedures in line with the Department of Health National Guidelines for the Protection and Welfare of Children, Children First 1999, and with articles 19 and 34 of the United Nations Convention on the Right of the Child.

To achieve this we will

- Develop an awareness of Good Practice, Poor Practice and Practice to be avoided, Abuse and Bullying.
- Identify Child Protection Officer to whom children can turn to if they need to talk.
- Adopt child protection guidelines through codes of conduct for children participating in the sport and all adults (coaches, parents and volunteers) involved with them.
- Ensure careful recruitment, selection and management procedures for all adults involved with children in the sport.
- Ensure clear reporting procedures for responding to disclosure, suspicions and allegations maintaining confidentiality at all times.
- Review our child protection regularly.

Crusaders FC aspires to embrace youth through the development of structure that allow any young person in Ireland to participate in Football and to reach their full potential with emphasis on enjoyment and safety ensuring a positive experience is gained at all times from their football academy experience.

The club undertakes to promote a child centred ethos, hand in hand with identifying and eliminating practices that impact negatively on safe and enjoyable participation in the football.

We recognise that child welfare and the protection of young people is the concern of all adults at all times, irrespective of their role in the organisation. Crusaders FC must accept this as part of their responsibility and duty of care for their Youth Academy.

### **2. EQUALITY STATEMENT**

Crusaders FC are committed to a policy of equal treatment of all young players and require all managers, coaches, assistants & volunteers' of

whatever age group to abide and adhere to this general principle. The club will not discriminate on the basis of gender, family status, sexual orientation, religious belief, age, disability, nationality or ethnic or national origin, or membership of the traveller community.

All children should be valued and treated in an equal and fair manner regardless of ability, age, sex, religion, social and ethnic background or political persuasion. Children, irrespective of ability or disability should be involved in sports activities in an integrated and inclusive way, whenever possible, thus allowing them to participate to their full potential alongside other children.

Children have the right to be safe. All coaches should ensure that this fundamental principle takes precedence over all other considerations

### **3. STANDARDS SET BY CRUSADERS FOOTBALL CLUB WILL BE ACHIEVED THROUGH:**

- Awareness of issues which lead children to be harmed
- Safe recruiting procedures for volunteer coaches
- Provision of training for Volunteer coaches
- Codes of behaviour for children/ young people
- Codes of behaviour for parents
- Good safe and working /practices
- Establishment of procedures for dealing with recording of complaints/accidents
- The Club have procedures specifically to bullying, away trips and photography
- Identification and maintenance of parental responsibility
- Availability of information
- Regular review of Child protection procedures by Management Committee
- That all children are treated equally

This policy applies to all those involved in Crusaders Football Club, coaches, administrators, officials, volunteer drivers, parents and young people.

### **4. DESIGNATED PERSON**

The Designated person within Crusaders Football Club is:

**Mr. Darren Taylor**

C/o Seaview, St. Vincent Street, Belfast, BT15 3PL

**Tel 07967460365**

The name of the designated person shall be made known to young members, coaches and parents alike, as to whom concerns should be made known. If the concern is about the designated person the complaint should be made to the Club Chairman.

The Club has in place procedures for dealing with concern, but the first point of contact should be with the designated officer. Though any individual has the right to contact Social Services or PSNI. If they have concerns regarding a child's safety.

#### **5. GUIDELINES FOR REPORTING ACCIDENTS**

- In the event of an accident the following procedures will be carried out
- Fill 2 copies of accident form (**see Appendix 1**)
- One copy to incident book / folder
- Make contact with parents
- Forward 1 copy to designated person for records
- In event of more serious accident;  
Contact GP / emergency Services  
Record in detail all facts surrounding the accident.

#### **6. GUIDELINES FOR REPORTING ALLEGATIONS/ INCIDENTS**

- Record all incidents reported or observed on incident form (**see Appendix 2**)
- 1 copy to designated person
- Ensure confidentiality

The designated person will be responsible for storing any report in a safe and secure environment.

#### **7. SAFE WORKING /PLAYING PRACTICES**

Crusaders FC will ensure

- Proper supervision within the club
- Equipment supervised by coach
- Clearly defined area and safe from vehicular traffic
- Public liability Insurance in place
- Children with same / similar age groups selected for team playing/coaching
- First Aid person in attendance in event of accident
- Transport supervised by coaches/volunteer in possession of driving licence and roadworthy vehicles only. Permission sought from parents prior to any transport facilitated.
- Safe environment for members
- Ongoing training and information for leaders
- Implementation of policy and procedures in line with Code of Ethics, Our duty and care and Good practice for Children's Sport
- Facilitation open discussion on members protection issues
- Support members who report accusations of abuse ensure it is treated confidential
- Appropriate action if members breach standards of reasonable behaviour
- The establishment and maintenance of a coaching register
- The setting of standards of good practice
- The designated person has full knowledge of Child Protection procedures

- Parents kept informed and should have access to Club guidelines for away trips, overnights and use of photography. Parental content to be sought as appropriate (**see Appendix 3**)
- Implement good safe working practices to the benefit of member and community as a whole

#### **8. CRUSADERS FOOTBALL CLUB HAS THE RIGHT TO;**

- Expect all leaders to comply to code of conduct
- Expect all members to maintain standard of reasonable behaviour
- Take appropriate action if members breach the Code of Conduct of Child Protection Policy
- Expect all members to undertake training when advised to do so
- Expect leaders will not abuse members physically, emotionally or sexually
- Take appropriate action in the event of accusations
- Acquire pre-employment checks on all coaches
- Maintain records on individuals in line with advice from the data protection agency

#### **9. CODES OF BEHAVIOUR FOR COACHES/ VOLUNTEERS**

##### **Coaches and volunteers are expected to;**

- Ensure the safety of all children by careful supervision using safe methods always
  - Actively encourage all children not to discriminate on grounds of religion, disability, race, gender, social class or lack of ability
  - Not allow dangerous play, bullying, or use of bad language
  - Always be positive and to promote the objectives of the club at all times
  - Not let allegations of abuse go unchallenged or unrecorded if appropriate. Incidents recorded in book and parents informed.
  - Report accidents or incidents of alleged abuse to the designated person
  - Administer minor first aid in presence of others and where required refer more serious accidents to club first aider
  - Have access to telephone at all times to contact emergency services
  - Foster team work to ensure the safety of youth members in their care
  - Ensure the rights and responsibilities of youth members are enforced
  - Report suspected abuse to appropriate body
  - Not abuse members physically, emotionally or sexually
  - Maintain confidentiality about sensitive information
  - Be a role model, children learn by example
  - Refrain from smoking and consumption of alcohol during club activities or coaching sessions
  - Protect them from false accusation by....
- Not taking children alone in a car on journeys  
Not spending excessive time alone with children away from others  
Never taking children to their home  
Not administering first aid involving removal of child's clothing unless in

The Presence of another and with the child's permission.

### **COACHES / VOLUNTEERS HAVE A RIGHT TO:**

Access ongoing training and information on all aspects of leading / managing activities for youths, particularly on child protection

- Support in reporting of suspected abuse
- Access to professional support services
- Fair and equitable treatment by governing body
- Be protected from abuse by children/youths, other adult members/ parents
- Not to be left vulnerable when working with children

Any misdemeanours and general misbehaviour will be dealt with immediately and reported verbally to designated person. Persistent breach of the code will result in dismissal from the club. Dismissals can be appealed with final decision taken by Club Committee

### **10. CODES OF BEHAVIOUR FOR CHILDREN/ YOUNG PEOPLE**

- Keep within the defined boundary of playing coaching area
- Behave and listen to all instructions given from coach
- Take care of club equipment
- Refrain from bad language or racial/sectarian abuse
- Refrain from bullying or use of rough and dangerous play
- Show respect to others
- Keep themselves safe
- Report inappropriate behaviour or risky situations for youth members
- Play fairly
- Respect officials and accept decisions
- Show appropriate loyalty and be gracious in defeat
- Respect opponents
- Not Cheat
- Not use violence

### **CHILDREN / YOUNG PEOPLE HAVE THE RIGHT TO;**

- Be safe
- Be listened to
- Be respected
- Privacy
- Enjoy your sport in a protective environment
- Be referred to professional help if needed
- Be protected from abuse by other members or outside sources
- Participate on equal basis, appropriate to their ability
- Experience competition and desire to win
- Be believed
- Ask for help

Any misdemeanours and general behaviour will be dealt with by the immediate coach and reported verbally to designated person. Persistent misbehaviour will result in dismissal from the club. Parents will be informed. Dismissals can be appealed by child / parent with final decision taken by club committee.

## **11. CODES OF BEHAVIOUR FOR PARENTS;**

### **Parents are expected to;**

- Complete and return Health and consent form pertaining to their child's participation with name of the club. There is a legal requirement for parental consent.
- Deliver and collect child punctually to and from coaching/match sessions
- Ensure the child is properly attired for conditions of the time
- Ensure proper football boots shin guards are worn at all times in accordance with Health and Safety regulations. Any child not of these two fundamental requirements will not be able to participate.
- Detail any health concerns pertaining to the child on consent form, in particular to breathing/ chest conditions. Any changes in child's health should be reported to the coach prior to session.
- Inform coach prior to departure from field of play if a child has to be collected early from coaching session
- Encourage child to lay by the rules and teach them that they can only do their best
- Behave responsibly on the sidelines
- Show appreciation and support to the coach
- Be realistic
- Provide child with proper clothing and equipment
- Ensure child hygiene and nutritional needs are met
- Accept the officials judgement
- Acknowledge the importance and role of clubs coaches who provide their time free to ensure children's participation in the club.
- Promote their child's participation for fun

### **PARENTS/GUARDIANS HAVE THE RIGHT TO:**

- Know when their child is safe
- Be informed of problems or concerns relating to their child
- Be informed if their child is injured
- Have their consent sought for issues such as trips
- Contribute to decisions within the club
- Complain if they have concerns about the standard of coaching

## **12. GUIDELINES ON TRANSPORTING A CHILD OR YOUNG PERSON IN YOUR CAR**

The issue of transporting children has become very sensitive for sports leaders and parents. Many coaches argue that their club could not operate without the goodwill of volunteer's parents ensuring that their children are

returned home or transported to events in a private car. It is encouraged by CPSU and SCNI that coaches should not take children alone in a car.

The following safety measures should be put in place to minimise risk;

- The driver like all coaches/volunteers who have access to children in organisation should have agreed pre employment consultancy service check being carried out on them
- Parents informed of the person transporting their child and how long the journey will take
- Person other than planned driver should talk to the child about transport arrangements to check if they are comfortable about the plans
- The driver must ensure that they have insurance to carry others, particularly if they are in a paid position or claiming expenses
- The driver should attempt to have more than one child in a car
- When leaving children off after a match or training session coaches / volunteers should alternate which child is dropped off last. Ideally two children would be left off at an agreed point i.e a family home
- The person whom leaves children home should be alternated, this would reduce the risk of any one individual from always being alone with the child
- The driver should have a point of contact and mobile phone should they break down
- Ensure children are aware of their rights and they have someone to turn to or report concerns.
- Children should wear seatbelts at all times. The driver is legally responsible to ensure a child under 14 wears a seatbelt (i.e. the adult would have to pay any fine) but morally responsible to ensure all passengers wear seatbelts.
- Late collections. Parents /Guardians should be provided with guidelines outlining the responsibilities and consequences of late collections. Clubs should have contact numbers for parents/guardians and if possible be provided with alternative contact number. Parents/ Guardians should have contact number for club/coach to inform them of emergencies and possible late collections.

These points minimise risk and best advice is to avoid transporting children alone in a car.

### **13. CATEGORIES OF ABUSE**

Abuse is normally categories into four different types, neglect, emotional abuse, physical abuse and sexual abuse.

#### **13 I) Neglect**

Neglect is normally defined in terms of an omission, where a child suffers significant harm or impairment of development by being deprived of food,

clothing, warmth, hygiene, intellectual stimulation, supervision and safety, attachment to and affection from adults, or medical care. It may also include neglect of a child's basic emotional needs.

Neglect generally becomes apparent in different ways over a period of time rather than at one specific point. For instance, a child who suffers a series of minor injuries is not having his or her needs for supervision and safety met. The threshold of significant harm is reached when the child's needs are neglected to the extent that his or her well being and/or development is severely affected.

### **13 ii) Emotional Abuse**

Emotional abuse is normally to be found in the relationship between an adult and a child rather than in a specific event or pattern of events. It occurs when a child's need for affection, approval, consistency and security are not met. It is rarely manifested in terms of physical symptoms. For children with disabilities it may include over-protection or conversely failure to acknowledge or understand a child's disability.

Examples of emotional abuse include:

- Persistent criticism, sarcasm, hostility or blaming;
- Where the level of care is conditional on his or her behaviour;
- Unresponsiveness, inconsistent or unrealistic expectations of a child;
- Premature imposition of responsibility on the child;
- Over or under protection of the child;
- Failure to provide opportunities for the child's education and development;
- Use of unrealistic or over-harsh disciplinary measures;
- Exposure to domestic violence.

Children show signs of emotional abuse by their behaviour for example, excessive clinginess to or avoidance of the parent/guardian, their emotional state (low self-esteem, unhappiness), or their development (non-organic failure to thrive). The threshold of significant harm is reached when abusive interactions dominate and become typical of the relationship between the child and the parent/guardian.

### **13 iii) Physical Abuse**

Physical abuse is any form of non-accidental injury that causes significant harm to a child, including:

- Shaking
- Use of excessive force in handling
- Deliberate poisoning
- Suffocation

- Munchausen's syndrome by proxy (where parents/guardians fabricate stories of illness about their child or cause physical signs of illness);
- Allowing or creating a substantial risk of significant harm to a child
- For children with disabilities it may include confinement to a room or cot, or incorrectly given drugs to control behaviour.

### **13 IV) Sexual Abuse**

Sexual abuse occurs when a child is used by another person for his or her gratification or sexual arousal, or for that of others, For example:

- Exposure of the sexual organs or any sexual act intentionally performed in the presence of a child.
- Intentional touching or molesting of the body of a child whether by a person or object for the purpose of sexual arousal or gratification.
- Masturbation in the presence of a child or involvement of the child in the act of masturbation.
- Sexual intercourse with the child, whether oral, vaginal or anal.
- Sexual exploitation of a child.
- It may include non-contact activities, such as involving children in looking at pornographic material or watching sexual activities, or encouraging children to behave in sexually inappropriate ways.

### **14) Bullying**

Definition:

Bullying has been recognised and defined as deliberately hurtful behaviour usually repeated over a period of time, where it is difficult for those bullied to defend themselves. It can take many forms, but the three main types are physical (e.g. hitting, kicking, theft), verbal (e.g. racist or sectarian remarks, threats, name-calling) and emotional (e.g. isolating an individual from the activities and social acceptance of his peer group). The damage inflicted by bullying can frequently be underestimated. It can cause considerable distress to children, to the extent that it affects their health and development or, at the extreme, causes them significant harm (including self-harm).

Chapter 9.48

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Bullying is not an accepted behaviour towards anyone involved in football be they child, coach, volunteer or parent.

Anyone found to be bullying others will be dealt with seriously both in regards to the behaviour exhibited and the reasons for the behaviour.

The possibility of people being bullied should be discussed openly within **Crusaders Football Club** and all young people and staff informed of both the Clubs' views on bullying and ways in which bullying can be prevented / stopped. It should be emphasised that anyone can be the victim of bullying and that being or feeling bullied is not a sign of weakness and does not make the victim a less valuable person.

Action to be taken if a child states they are being bullied:-

1. Child to be given time to say how they are being bullied and reassured they are right to tell.
2. Adult / Children's Welfare Officer to keep the young person informed of their proposed action and to take into account child's feelings and perspective.
3. Chairperson / Child Welfare Officer to be informed of any incident of bullying so that policies and practices can be reviews on a regular basis.
4. The child's parents can be informed of your concerns and response.

## **15. INDICATORS OF ABUSE**

Below are some indicators of abuse but there are many more.

### **15 I) PHYSICAL INDICATORS**

- Unexplained bruising in soft tissue areas
- Repeated injuries
- Black eyes
- Injuries to the mouth
- Torn or bloodstained clothing
- Burns or scalds
- Bites
- Fractures
- Marks from implements
- Inconsistent stories/excuses relating to injuries

### **15 ii) BEHAVIOURAL INDICATORS**

- Unexplained changes in behaviour - becoming withdrawn or aggressive
- Difficulty in making friends
- Distrustful of adults or excessive attachment to adults

- Sudden drop in performance
- Changes in attendance pattern
- Inappropriate sexual awareness, behaviour or language
- Reluctance to remove clothing

### **15 iii) EXAMPLES OF REASONABLE GROUNDS FOR CONCERN**

- Specific indication from the child that He or She was abused.
- An account by a person who saw the child being abused.
- Evidence- such as an injury or behaviour, which is consistent with abuse and unlikely to be caused another way.
- Consistent indication over a period of time, which the child is suffering from emotional or physical abuse.
- A pattern of injuries and an implausible explanation.
- Other indicators of abuse.

### **16. GUIDELINES FOR RESPONDING TO A DISCLOSURE**

#### **Do's**

- Stay calm.
- Listen & hear. Give the person time to say what they want.
- Reassure them that they have done the right thing in telling and that it will be dealt with appropriately.
- Record in writing what was said as soon as possible
- Report to someone else in the organisation - "the designated person".
- Record your report.

#### **Don'ts**

- Panic.
- Promise to keep secrets.
- Enquire into the details of the abuse.
- Make a child repeat the story unnecessarily.

### **17. REPORTING CHILD ABUSE**

It is important to note that the club Child Welfare Officer does not have the responsibility of assessing, investigating or validating child protection concerns within the organisation. It is possible that child protection concerns will be brought to the attention of the Children's Officer, as they may be regarded as being in a position of trust by the participants they come into contact with. If they do receive a disclosure they should be aware of the reporting procedure within their club and liaise with their designated officer.

The following steps should be taken in reporting child abuse to the statutory authorities:

- Observe and note dates, times, locations and context in which the incident occurred or suspicion was aroused, together with any other relevant information.
  - name and address and age of child
  - time and date
  - a factual description without comment or interpretation
  - the exact words spoken by the child
  - keep clear and concise
  - Signature of recorder.
- Report the matter as soon as possible to the person designated for reporting abuse (the senior office holder). If the Designated Officer has reasonable grounds for believing that the child has been abused or is at risk of abuse, s/he will make a report to the health board/ social services that have statutory responsibility to investigate and assess suspected or actual child abuse.
- In cases of emergency, where a child appears to be at immediate and serious risk and the Designated Officer is unable to contact a duty social worker, the police should be contacted. Under no circumstances should a child be left in a dangerous situation pending intervention by the Statutory Authorities.
- If the Designated Officer is unsure whether reasonable grounds for concern exist or not, s/he should informally consult with the local health board/ social services. S/he will be advised whether or not the matter requires a formal report.
- A designated officer reporting suspected or actual child abuse to the Statutory Authorities should first inform the family of their intention to make such a report, unless doing so would endanger the child or undermine an investigation.
- A report should be given by the Designated Officer to the Statutory Authorities in person by phone and in writing.
- It is best to report child abuse concerns by making personal contact with the relevant personnel in the Statutory Authorities.
- There is protection from civil liability for reporting under the protection for persons reporting child abuse Act 1998.
- If the Designated Officer does not make a referral they must write their reasons why.

## **18. CONFIDENTIALITY**

Confidentiality is about managing information in a respectful, professional and purposeful manner. Confidentiality should be maintained in respect to all issues and people involved in concerns about the welfare of a child or bad practice within a club. It is important that the rights of both the child and the person about whom the complaint has been made are protected.

The following points should be borne in mind:

- A guarantee of confidentiality or undertakings regarding secrecy cannot be given, as the welfare of the child will supersede all other considerations.
- All information should be treated in a careful and sensitive manner and should be discussed only with those who need to know.
- Information should be conveyed to the parents of the child about whom there are concerns in a sensitive way.
- Giving information to others on a "need to know" basis for the protection of a child is not a breach of confidentiality.

## **19. RECRUITMENT AND TRAINING OF COACHES/ VOLUNTEERS**

Crusaders FC are committed to preventing unsuitable people from working with children within the association. It is recognised that thorough recruitment and training procedures can assist in ensuring that unsuitable people are prevented from entering the association to work with children.

- Coaches/ Volunteers working with children in the association should be carefully selected, trained and supervised.
- All Coaches/ Volunteers must agree to abide by the club Child Protection Policy.
- All Coach Development Course (and training for volunteers) should include a child protection module.
- Any concerns or objections with regard to suitability of a coach/ volunteer must be submitted to the "designated person".
- All Coaches/ Volunteers should participate in Child Protection training as arranged by the club or governing body (IFA)
- Training should be updated and reviewed regularly.
- A job description clearly identifying roles and responsibilities should be drawn up

- Applications for positions should be in writing and include name, address, and experience, qualifications, training, past employers, any criminal record or known to social services, two references.
- All references, qualification and training should be properly checked.
- Coaches /volunteers should be screened by interview and an induction programme.

## **20. IMPORTANT CONTACT INFORMATION**

### ***Police Service for Northern Ireland***

Crimestoppers 0800 555 111  
Command Secretariat  
Police Headquarters  
Brooklyn  
65 Knock Road  
Belfast  
BT5 6LE

### ***Crusaders FA&SC Child Welfare Officer***

Darren Taylor 07967460365

### ***Sport NI***

House of Sport  
Upper Malone Road  
Belfast BT9 5LA  
Tel No. 02890-381222

### ***NI Volunteer Development Agency***

Annsgate House  
70/74 Ann Street  
Belfast BT1 4EH  
Tel No. 02890-236100

### ***Child Care NI - Children (NI) Order***

11 University Street  
Belfast BT7 1FY  
Tel No. 0 2890-234499

### ***NIPPA-Pre-School Playgroup***

Enterprise House  
Boucher Crescent  
Belfast BT 12 6H2  
Tel No. 02890-66825

### ***Pre-Employment Consultancy Service***

Child Care Unit  
Department of Health and Social Services & PS  
Room 508a, Dundonald House  
Upper Newtownards Road  
Belfast BT4  
Tel No. 02890-524290

***NSPCC Helpline***

Jennymount Court  
North Derby Street  
Belfast BT 15 3HN  
Freephone 0800-800500 (24 hours)

***Access NI***

Brooklyn  
65 Knock Rd, Belfast  
BT5 6LE *Tel:02890 259168*  
Email: [www.accessni.gov.uk](http://www.accessni.gov.uk)

**21 SIGNATORIES: CHILD PROTECTION AND WELFARE POLICY**

Mr. Jim Semple

SIGNED

POSITION ***Chairman Crusaders AFC***

Date

Mr. Darren Taylor

SIGNED

POSITION ***CHILD WELFARE OFFICER***

Date

CRUSADERS FOOTBALL, ATHLETIC & SPORTS CLUB  
ST VINCENT STREET  
BELFAST BT15 3QG



### Appendix 1 ACCIDENT REPORT FORM

Name of Injured Person	
Address	
Contact Number	
Age	
Time/ Date	
Location	
Circumstances of accident	
Details of Injury	
First aid administered	
Medical assistance sought	
Parent/ Guardian Informed	
Weather/ Surf Conditions	
Other Relevant Information	
Club	Event
Person Dealing with Accident	Signed



## Appendix 2 INCIDENT REPORT FORM

Name	
Address	
Parents Name	
Contact Number	
Age/ DOB	
Date, time and location of incident:	
Observations:	
Details of exactly what was said or happened	
Time and Date Reported to Designated Officer	
Any other relevant information	
Signature:	Print name:
Date:	

**Remember to maintain confidentiality on a *need to know* basis – only if it will protect the child. Do not discuss this incident with anyone other than those who need to know.**

**Appendix 3**



**STANDARD PARENTAL/GUARDIANS CONSENT FORM**

**Anything written on this form will be held in confidence. Our coaches need to know these details in order to meet the specific needs of your child.**

**I give permission for my child to attend training sessions and matches.**

**CHILD'S FULL NAME:**

\_\_\_\_\_

**ADDRESS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**HOME TEL:**

\_\_\_\_\_

**AGE:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**MALE / FEMALE (Please circle)**

**NAME OF FRIEND  
ATTENDING:**

\_\_\_\_\_

**EMERGENCY TEL**

**(1):** \_\_\_\_\_

**(2): IF UNAVAILABLE CONTACT:**

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**TEL:**

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**RELATIONSHIP TO CHILD:** \_\_\_\_\_

**NAME AND TEL OF GP:**

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**CHILD'S MEDICAL NUMBER:**

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**DETAILS OF ANY KNOWN ALLERGIES, CONDITIONS, MEDICATION  
BEING TAKEN:**

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**ANY OTHER SPECIAL NEEDS, REQUIREMENTS OR DIRECTIONS THAT  
WOULD BE HELPFUL FOR THE COACHES TO KNOW ABOUT. DOES  
YOUR CHILD HAVE ANY SPECIAL DIETARY  
REQUIREMENTS, E.G. GLUTEN FREE DIET, DIABETIC DIET, FOOD  
ALLERGIES?**

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**I will inform the coaches of any important changes to my child's health,  
medication or needs and also of any changes to our address or phone  
numbers given.**

**In the event of illness, having parental responsibility for the above named child, I give permission for medical treatment to be administered where considered necessary by a nominated first aider, or by suitably qualified medical practitioners. If I cannot be contacted and my child should require emergency hospital treatment, I authorise a qualified medical practitioner to provide emergency treatment or medication. I have been made aware that Crusaders FC has developed a child protection policy & they are committed to ensuring the safety of my child by having:**

- **A coach/volunteer charter**
- **Guidance on recruitment, which includes vetting anyone working with children for Crusaders Football Club.**

**Programmes**

- **A transport policy**
- **A photography policy**
- **An anti-bullying policy**
- **Disciplinary procedures**
- **a designated person for child protection**
- **Guidelines on confidentiality. Crusaders FC are committed to ensuring that any information gathered in relation to our young players meets the specific responsibilities as set out in the Data Protection Act 1998. In order to effectively maintain a player database for potential training and development on Solidarity payments, under the FIFA regulations for the status and transfer of players, records must be kept for the period to cover at least the player's 25th birthday.**

**I confirm that all details are correct to the best of my knowledge and I am able to give Parental consent for my child to participate in & travel to all activities.\***

**Please tick this box if you do NOT give consent for your child's photograph to be used in promotional material for the Crusaders Football Club.**

**Signature of Parent/Guardian:**

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**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of Child:**

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**Print Name:**

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**Date:** \_\_\_\_\_

**Please return this form to the relevant Coach or Manager of your child's age group.**

**\* Parental consent is defined by the children (NI) Order 1995 Article 6 (i)  
Natural mother always has parental responsibility.**

**Natural father gains parental responsibility;**

**If married to the mother at the time of birth or subsequently marries her through an agreement witnessed by solicitor or a Parental responsibility Order. Post 15 April 2002 if the jointly register the baby's birth.**